



24 Main Street, Asfordby
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Councillors,

You are summoned to attend a meeting of Asfordby Parish Council, to be held at the Parish Office, 24 Main Street, Asfordby, on Thursday 2nd September 2021 at 6.30 p.m.

SDMassey

Stephanie Massey, Locum Clerk

26th August 2021

AGENDA

1. **To receive apologies for absence.**
2. **Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that may lead to bias, by Parish Councillors to items on the agenda.**
3. **To approve and sign the minutes of previous meeting.**
4. **Police Report.**
5. **Borough Councillor's Report.**
6. **County Councillor's Report.**
7. **Questions/comments from the floor (limited to 15 minutes).**
8. **To make observations and agree any action on the following planning applications:**
9. **To receive the clerk's report and playground safety inspections.**
10. **Business**
 - a) To consider the clerks recommendation that a full governance review is undertaken by LRALC as a matter of urgency (deferred August 2021).
 - b) To consider the clerks recommendation that a full staffing review is undertaken by LRALC as a matter of urgency (deferred August 2021).
 - c) To review and adopt the Standing Orders and Financial Regulations (deferred August 2021).
 - d) To review and adopt the Equal Opportunities policy (deferred August 2021).

- e) To review and adopt the Complaints policy (deferred August 2021).
- f) To consider COVID planning should restrictions change (deferred August 2021).
- g) To approve expenditure of £20 for the Venues for Hire on-line booking facility (deferred August 2021).
- h) To consider a request to place a memorial bench in the cemetery (deferred August 2021).
- i) To consider an application to place one memorial stone on two neighbouring ashes plots in the cemetery (deferred August 2021).
- j) To consider a request to replace 2 small cupboards in the bar area with fridges from the Parish Hall Bar Manager (costs will be met by the Licensee) (deferred August 2021).
- k) To consider the removal of a small number of trees in the cemetery on Hoby Road (KDeB)

The meeting may move to confidential session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in view of the nature of the business to be transacted for the following items:

- l) To review the Parish IT contract (deferred August 2021).
- m) Staffing matters (deferred August 2021).

11. **Finance**

- a) Financial Update.
- b) To approve the September schedule of payments.
- c) To approve the Q1 bank reconciliation, accounts summary & forecast of receipts and payments to the year end (deferred August 2021).
- d) To add existing councillors to the bank mandate.

12. **Correspondence for discussion**

- a) Email from All Saints Church PCC regarding grounds maintenance issues.
- b) Email from a resident requesting a facilities update to the Asfordby Valley play area.
- c) Email x2 from a resident offering litter picking services in Asfordby.

13. **The next meeting will be held on Thursday 5th October 2021 at 6.30 p.m.**