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Meeting Minutes for 21st April 2022 – Meeting held at Asfordby Parish Council

- 22.04.22/1 Apologies for Absence
Cllr M. Sheldon
- 22.04.22/2 Disclosure of Interests
Cllr R De Burle in relation to Melton Borough Council
Cllr J Whitehead in relation to Parish Hall charges
- 22.04.22/3 To Approve the Minutes of the Council Meeting's
Held on 16th March.....22nd February 2022
Both agreed and approved – with small amendment to Feb. 2022 minutes
- 22.04.22/4 Chairmans Report
NHP initial consultation completed/Consultant assessing responses prior to submission ,
to Melton Borough Council
Staff Recruitment advertising completed responses being assessed in preparation
for short listing
- 22.04.22/5 Public Forum : To consider any matters raised by Members of the Public relating to
tonight's agenda, and other matters of concern raised in writing with at least
7 days notice.
No public in Attendance
- 22.04.22/6 Preparation for Internal Audit Tuesday 10th May 2022

Randy

- a. Status/Issues with Website Action Cllr Sheldon
- b. Asset Report Action Cllr Lamb
- c. Other Action Risk Management Report

Documents are being reviewed and updated

22.04.22/7 Parish Hall Reports? Issues

- a. Report implementation of New Price structure
New pricing structure is in place and has been implemented
- b. Local hirer group Fire & Safety issues equipment stored under stage.
Resolved – as the equipment is now being removed

22.04.22/8 Cemetery/Allotments Reports/Issues

- a. Current maintenance work Hoby Road & Enclosed Churchyard
Maintenance work has been completed within the Cemetery – further review to be made.
Tree has been crowned within the closed Churchyard and this is now looking tidy – though a further review will be made as required.
- b. Allotment policy
A review of allotment sizes is to be made to ensure pricing structure reflects current allotment plan.
Discussion was had in relation to reviewing the current allotment policy, to consider allowing tenants from a wider area (not just the parish) to tenant allotments.
This was to see how members felt about this consideration, prior to reviewing all policy documentation/pricing structures. All agreed we are happy to discuss this in more depth at a future meeting.

22.4.22/9 Recreation & Risk Management Reports/ Issues

- a. Approval of finalised Council expenditure for Jubilee Celebrations £????
Ongoing decisions being made not all costs have been completed.

22.4.22/10 Finance & Resources & Personnel Reports

- End of year completed report at A.G.M.
Approved budget figures not added to documents or on Website

22.4.22./11 Financial Matters (List of payments)

a. List attached

Payments to 31st March 2022 Total £12,840.63

Approved by all.

Additional request made for Cllr P Lamb to look into the Waterplus company and report back to Council.

22.4.22/12 Planning Applications and Consultations

22/00406/FOLHH – Homeowner application – no objections raised

22/00007/REF – Appeal raised by Talavera Estates in relation to 90 additional houses to be built at Asfordby Hill – appeal date 21st June 2022@ Melton Borough Council.

22/00250/FUL – Concrete Beam Manufacturers St. Bartholomew’s Way – Council will representations to MBC in relation to traffic with regard to its route to and from the premises. We want to ensure that no heavy vehicles/construction traffic or ongoing business traffic is traveling through the parish either prior to construction or once the business is running.

AMENDMENT TO AGENDA TO SWITCH ITEMS 13 AND 14

22.4.22/13 Closing Report Response to Jobs Advertising

a. To discuss Response and Form an action plan.

Council are presently reviewing applications and discussing next steps.

22.4.22/14 Proposal to move to a Closed Session

Not applicable no members of the public were present.

22.4.22/15 Council Staffing Requirements.

a. To review requirements and approve any changes

b. To review individual job hours and salary scales.

22.4.22/16 Letters/E-mails received Reports

a. Action taken

Information regarding Parish Council and becoming a Councillor have been sent to 2 members of the Parish who have expressed an interest.

22.4.22/17 Date of next Meeting Tuesday 3rd May 2022- Annual Parish Meeting & Annual

Meeting of the Parish Council.

COUNCIL MEETING CLOSED @ 9.28pm