



The Parish Office
24 Main Street
Asfordby
Melton Mowbray
LE14 3SA
Tel: 01664 812177
Clerk@Asfordbypc.org.uk

27th July 2019

Agenda for an Extraordinary Meeting of Asfordby Parish Council

Friday 2nd August – 6.30pm

Chairman: K De Burle, Cllrs P Lamb, R De Burle, R Cousen

- 1 To Approve member Apologies of Absence
- 2 Disclosure of Interests
- 3 Approval of the Extraordinary meeting minutes for 20th June.
- 4 Approval of the Extraordinary Annual Meeting minutes for 29th June 2019 meeting
- 5 Chairman's response to previous enquiry received regarding sewage pipe on station lane.
- 6 Public Questions received by Parish Office

Complaint regarding antisocial behaviour on Jubilee Park

Request for bus shelter near All Saint Close

Additional seating requested to be placed around the village

Broken fence at the side of the Parish Council office carpark

Complaint regarding the ivy growing through/round the fencing between council carpark and housing estate.

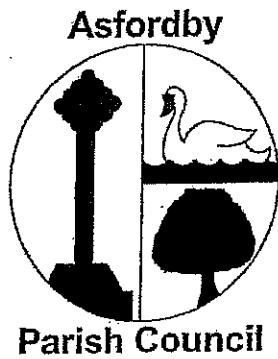
- 7 Public Forum

To consider any questions relating to tonight's agenda raised by members of the public. All other matters to be delivered in writing to the Parish Office 5 days before the date of the Parish Meeting.

- 8 To approve the adoption of NALC model process (4 documents) for co-option of new councillors for Asfordby Parish. (Supplied by LRALC and approved by MBC)
- 9 To approve LRALC model advert for councillor co-option on Parish Notice Boards (4 people from Asfordby Hill and 3 from Asfordby village required)
- 10 Cemeteries & Allotments Update
 - Allotment – leaking taps discuss & approve quotes received
 - Cemetery Bench – adjustment to base and refit cleaned bench
- 11 Parish Hall Update
- 12 Finance Update
 - Members to note that the annual audit documents already approved have been submitted for external audit and we are awaiting the outcome.
- 13 Recreation report
 - Christmas Tree – to discuss maintenance/watering of the tree – Carriers quote advised of £375. To be discussed.
 - Members to agree and approve appropriate action to be taken.
- 14 Wildflower Meadow
 - Following last year's approval by Council, in the interests of health and safety, the field grass has been cut.
- 15 Valley Play Area
 - To discuss & approve new quotes received against job specification for broken fencing
- 16 Planning Applications
 - 19/00650/FULHH - 4 Klondyke Way, Asfordby - Proposed first floor extension to front of property and single storey side extension.
 - 19/00530/FULHH 88 Main Street Asfordby - Two storey rear extension and single storey front extension with a replacement roof and loft conversion to dwelling.

Meeting Closed XXX pm

Date of Next Meeting Thursday August 22nd at 6.30pm – Asfordby Parish Hall



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MINUTES OF THE EXTRAORDINARY MEETING OF

ASFORDBY PARISH COUNCIL

Friday 2nd August 2019, 6.30pm

PRESENT

Councillors: K De Burle (Chairman)

P Lamb (Vice Chairman), R Cousen (Secretary), R De Burle.

1 To approve member apologies of absence

None

2 Disclosure of interests

Cllr R De Burle declared an interest in matters relating to Melton Borough Council

3 Approval of the minutes of the extraordinary meeting dated 20th June 2019

Proposed by Cllr P Lamb, Seconded by Cllr R De Burle, Approved and signed

4 Approval of the minutes of the extraordinary annual meeting for 29th June 2019

Proposed by Cllr R De Burle, Seconded by Cllr P Lamb, Approved and signed

5 Chairmans response to previous enquiry received regarding sewage pipe on Station Lane

Briefly Severn Trent Water (STW) are responsible for this. The resident concerned was not present so the Chair will advise him at the next meeting

6 Public questions received by the Parish Office

1 Complaint regarding antisocial behaviour (ASB) on Jubilee Park – The Chair has contacted the complainant and the PCSO directly. MBC Cllr Steve Carter wished to be informed but the parishioner did not want this being happy that the Parish Council could resolve it and so the offer was declined.

2 Request for bus shelter near All Saints Close – this has been asked for before and we have been told that the width of the footpath precludes it. The Chair will approach County again.

3 Additional seating requested to be placed around the village/parish – this will be looked into on a future agenda.

4 Broken fence at the side of the Parish Council car park – the developers of Marriott Close had been approached and had agreed it was their responsibility. They would deal with it.

5 Complaint regarding the ivy growing through the fencing between hall carpark and housing

1/10

estate – the home owner has clipped the ivy at this time.

7. Public Forum

From the floor the following issues were raised:

- MBC Cllr Carter pointed out that the minutes of our first meeting after the election should have been signed at the AGM
- MBC Cllr Carter asked when we were going to start spending some money to make the parish look nice. He highlighted the rails along the Valley Service Road as having peeling paint and weeds. He said he had spoken to an LCC representative who said it was the Parish Council responsibility to sort this. We requested the name of the contact and Cllr Carter said he would let us have it.
- Cllr Carter said he had received a complaint about the trees at the end of Cowman Close being too tall and blocking light to the bungalow. No complaint had been received by the Parish Office but if Cllr Carter could give us a name we would look into it.
- The Adult Gym – Why haven't we done anything towards this? The previous tender had been awarded incorrectly as no job specification had been approved by full council and a minimum of 3 quotes received to the same job specification. This will be being brought to a future council meeting with a new job specification.
- The graffiti on the teenage shelters had not been removed – this is being dealt with.
- The front doors of the Hall need a rub down and varnish – Cllr Lamb is currently receiving quotes to do this and other jobs in the foyer.
- An Asfordby Hill resident said he and others used to walk through end of Glebe Road to the public footpath on the field but since the new properties had been built fences had been erected stopping all permissive access. Also there was Dog fouling everywhere. Could anything be done to allow access and discourage dog fouling – The Chairman said she would look into this.
- Brambles and undergrowth are encroaching the footpath along Welby Road and by the Valley play area – Council to request hedge cutting in the coming weeks.
- The seat on Station Lane was becoming inaccessible again as the grass is in need of cutting.
- The Valley brook fence still had not been mended – yes a quote had previously been received but as a different job specification had been given to each contractor it becomes invalid to accept it. However the job is on the agenda.

CS

8 To Approve the adoption of NALC model process (4 documents)for co-option of new councillors for Asfordby Parish. (Supplied by LRALC and approved by MBC)

Proposed by Cllr R Cousen, Seconded by Cllr R De Burle, approved

9. To Approve LRALC model advert for councillor co-option on Parish notice boards (4 people from Asfordby Hill and 3 from Asfordby village required)

Proposed by Cllr R De Burle, seconded by Cllr R Cousen. Approved

10. Cemetery and allotments update

Allotment – leaking taps, discuss and approve quotes received - This was not possible as only 1 quote has been received to date. However Cllr K De Burle was chasing 2 more and the issue was not too urgent.

Cemetery bench – adjustment to base and refit cleaned bench – Cllr K de Burle requested permission to seek quotes. Proposed by Cllr Cousen, Seconded by Cllr Lamb, approved.

11. Parish Hall update

Currently job specifications are being drawn up for paint work, the roof, CCTV, cleaning , the foyer and front door.

12. Finance Update

Members to note that the annual audit documents already approved have been submitted for external audit and we are awaiting the outcome.

Duncan and Topliss are continuing to maintain the bookkeeping and the time required by a professional is C4 hours a month.

13. Recreation report

Christmas Tree – to discuss maintenance /watering of the tree. Carriers quote advised £375 – this was considered to be too high and as it was believed that Carriers are supposed to be maintaining the garden for 12 months without any additional cost it was agreed that Cllr Cousen would seek a meeting a Carriers and at least 2 councillors.

14. Wildflower meadow

Following last years approval by council, in the interest of health and safety, the meadow has been mown.

15. Valley Play Area

To discuss and approve new quotes received against job specification for broken fencing. None received yet but council will be asking Severn Trent Water (STW) for their input.

16. Planning Applications

19/00650/FULHH – 4 Klondyke Way, Asfordby – proposed first floor extension to front of property and single storey side extension. No objection.

19/00530/FULHH – 88 Main Street, Asfordby – Two storey rear extension and single storey front extension with a replacement roof and loft conversion to dwelling. No objection.

Date Of Next Meeting

Thursday 22nd August 2019, 6.30pm at Asfordby Parish Hall

Meeting Closed at 7.40pm.

CB.

Parish of Asfordby

Invitation to become a Parish Councillor due to a Vacancy after the normal elections

Notice is hereby given that 4 vacancies exist in the office of Parish Councillor for the Asfordby Hill Ward of Asfordby Parish Council.

The Parish may fill these vacancies by co option.

If any registered elector within the Asfordby Hill Ward is interested in being considered for this role they should contact the parish office at the address below to register their interest, and receive application details.

Asfordby Parish Council
The Parish Office
24, Main Street – Asfordby – LE143SA
Email: Clerk@asfordbypc.org.uk
Telephone: 01664812177

Dated 2nd August 2019

Signed:

Chairman of the Parish Council (In the absence of a clerk)

Parish of Asfordby

Invitation to become a Parish Councillor due to a vacancy after the normal elections

Notice is hereby given that 3 vacancies exist in the office of Parish Councillor for the Asfordby Village Ward of Asfordby Parish Council, which includes Asfordby Valley. The Parish may fill these vacancies by co option.

If any registered elector within the Asfordby Village Ward (including Asfordby Valley) is interested in being considered for this role they should contact the Parish office at the address below to register their interest, and receive application details.

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24, Main Street – Asfordby – LE14 3SA
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Dated this 2nd August 2019

Signed:

Chairman of the Parish Council (In the absence of a clerk)