

MEETING AGENDA
Thursday 6th October 2022
Asfordby Parish Hall 7pm

1. Apologies for absence.

2. Disclosure of Interests.

Councillor R de Burle in any matter relating to Melton Borough Council.

3. Approval of Minutes.

Ordinary meeting held on 31st August 2022 at 18.30hrs.

4. **Matters Arising**

Updates from previous meeting - All to contribute

- a. Item 4 - a Asfordby in Bloom meeting update
- b. Item 4 – b Speed limit Asfordby Hill
- c. Item 6 – d Speeding issues Valley & entering the village
- d. Item 6 – e Bradgate Lane Disabled parking
- e. Additional Issue raised - re parking Main Street Asfordby

5. **Chairmans' reports.**

Verbal report

6. **Public Forum** (maximum individual 5mins) (Standing order rule 2g)

- ❖ To respond to written questions, unless included elsewhere in the agenda.
- ❖ To receive any verbal contributions offered by members of the public in relation to tonight's agenda.

7. **Asfordby Neighbourhood Plan (NHP)** VERBAL PRESENTATION

- a. To confirm that the NHP has been formally adopted by Melton Borough Council

8. **Cowman Close Maintenance Issue** documents included

- Members to discuss the maintenance challenge. Successive Councils have paid lip service to this area's maintenance. That has now come to a head having discovered that a previous Council accepted £8000 (106 Payment) to maintain the site in perpetuity. We are awaiting quotations and a proposal for a schedule of work likely to be in excess of 2 weeks and between £10,000.00 and £20,000.00. Need provisional authority to move on it should an opportunity arise

XXXXX Motion to approve in principle XXXXX

Further investigation by Helen new Quotation £505.32

13. **Parish Hall Essential Maintenance: High priority report - Fire Safety Issue**

Office external access door will not close properly, causing the electronic switching equipment to fail. Initial investigation indicates that the door is either of poor quality, and has warped. Or that the frame was not properly installed.

- a. Options are to either try to repair this door.
- b. Or to look to change the door to a steel lined composite door

Report removal bollards (Field)

Members to note that the lock broken and will be fixed as soon as possible.

Estimated cost £250 of product / Installation unknown

Moved Seconded Member Vote

Basket Ball Net

To be replaced waiting for delivery. Est cost £50 - £80.

Question Anti Vandal paint on Pole

Moved Seconded Member Vote

14. **Finance, Resources & Personnel Reports Lead Members t Report only**

PKF closing report and certificate for 2021 /2022 Received Copy of report

Members to note:

The report's show that whilst errors were apparent in the returned documents, web site system changes linked to inexperience and lack of procedural knowledge accounted for them, that there was no intent to mislead the public.PKF. Additionally a £6600 VAT refund that had been requested prior to EOY figures and not received shows a discrepancy of that amount in the final figures.

The documents and certificate will be published on our web site

15. **Reports. (List of Payments)**

- a. List of payments for September attached for member approval

Moved Seconded Member Vote

- b. Hall Bookings Forward plan. Members to Note

Noted

Virements are among the tools available to deal with the uncertainties that arise during the course of budget execution which result in the need to vary the allocation of funding in local government accountancy.

- c. To make adjustments to annual budget to allow for NHP grant of £2500 and its expenditure to be properly accounted for.

Moved Seconded Member Vote

16. **Member Discussion Period: (max 30 mins total)**

Member free speech discussion period max 5 minutes each to raise matters of interest / concern or `to bring suggestions and ideas forward for consideration by members.

17. **Christmas Planning**

All member discussion; Ideas needed or nothing.

18. **Planning Applications Report**

All current applications are small domestic. As no complaints have been raised by neighbours. No action is proposed.

19. **Queens Green Canopy Initiative** Members to discuss all to participate

Proposal to plant an Oak tree to support this initiative where ? / Or Orchard in field extension

Decision needed

Moved

Seconded

Member Vote

20. **Pizza Van request to use Hall Car Park**

Has been once on first Tuesday of month.

No adverse reports received

21. **As required by legislation under the local Government act.**

Proposal to move into closed session to discuss staffing matters

Moved

Seconded

Member Vote

22. **Matters for discussion.**

RFO.

Care taker

Hall Cleaner

Street Cleaner or Job Share

Salaries to attract interest.

Member Allowances

23. Meeting Close / Date of next meeting.