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21st April 2021

Councillors,

You are summoned to an Extraordinary Meeting of the Parish Council to be held on Thursday 29th April 2021 at 6:30pm via Microsoft Teams.

Join the meeting on your computer or mobile app. See www.asfordbyparishcouncil.gov.uk for this link:

Microsoft Teams meeting

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To begin the meeting with 1 minutes' silence in respect of the death of HRH Prince Philip the Duke of Edinburgh.

AGENDA

- 1 Apologies for absence
- 2 Disclosure of Interests
- 3 To confirm the minutes of the extraordinary meeting of 29th March 2021
4. To consider any applications received for the vacant positions of parish Councillors.

- 5 Public Forum – to consider any questions relating to tonights’ agenda raised by members of the public at the meeting.

To ask a question during the public forum please raise your Microsoft Teams hand in the chat facility.

Request from a member of the public to speak in relation to the repositioning of the youth shelter.

- 6 Chairmans’ reports

- 7 Finance, Resources and Personnel report

a) to receive and note the PKF Littlejohn letter dated 31st March 2021 and discuss the public interest report.

b) to approve the AGAR for 2019/20 for submission to PKF Littejohn and to note that an internal audit was not carried out for 2019/20.

c) to discuss recruitment of an appropriately qualified Clerk/RFO or seek an appropriately qualified locum.

- 8 List of payments

- 9 To consider renewing the lease with the Parochial Board for the Asfordby Hill Play Area:

a) to accept the proposal from the Parochial Board
or b) to seek further advice

- 10 Outdoor Gym:

a) To discuss and propose a location and siting of the outside gym

b) To establish cost boundaries.

c) To establish a working group (min 2) to progress and report back.

d) To grant delegated authority to the group to make all reasonable day-to-day decisions about the acquisition upto but excluding final consideration of options and authorisation of the contract which will be a full council decision.

e) To propose consulting with MBC procurement services for the purpose of acquiring the facility.

Date and Time of next meeting: