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MINUTES OF THE EXTRAORDINARY MEETING OF ASFORDBY PARISH COUNCIL

Monday 29th March 2021, 6.30pm - Held via Microsoft Teams

PRESENT Cllrs; R Cousen (Chairman), P Lamb (vice Chairman), K De Burle, R De Burle, M Sheldon, J Whitehead.

29.3 .2021/1 To approve member apologies of absence.

a. None

29.3.2021/2 Disclosure of interests

a. Cllr R De Burle declared an interest in matters relating to Melton Burrough Council

29.3.2021/3 To confirm the minutes of the extraordinary meeting of 19th February 2021.

a. Proposed by Cllr K De Burle, seconded by Cllr P Lamb, All in agreement.

29.3.2021/4 To confirm the minutes of the extraordinary meeting of 15th March 2021.

a. Proposed by Cllr P Lamb, seconded by Cllr R Cousen (Chairman), all in agreement.

29.3.2021/5 To consider any applications received for vacant positions of Parish Councillors.

a. None received.

29.3.2021/6 Public Forum – to consider any questions relating to tonight’s agenda raised by members of the public at the meeting.

a. None Present.


29.3.2021/7 Chairman’s Reports

a. Still receiving emails into the old clerk’s email address.

- To ask Mark 1 to get them forwarded on to new email address.

b. Received correspondence regarding anti-social behavior on Morris Cam Walk

- Parishioner has been advised to persevere with reporting these occurrences to the police and to contact Melton Burrough Council to speak to the ABS officer.


Chairman

- c. Received correspondence from residents on Marriott Close regarding anti-social behavior on field
- d. Hedge on field has been broken due to youths climbing through to fetch ball.
- Suggested that goal posts are moved nearer to the Oak Tree. Cllr R De Burle to talk to Summerland's regarding this in advance of next meeting.

29.3.2021/8 Finance, Resources and personnel report

- a. LRALC are waiting for a copy of the minutes showing that all in agreement for the Audit to be reviewed by them before being sent to external Auditor.
- b. Budget needs to be put onto the Web Site. Cllr P Lamb to send it to Cllr R De Burle with some urgency.

29.3.2021/9 List of payments if available

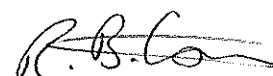
- a. None.

29.3.2021/10 To consider the reopening of the Parish Hall, possible as soon as summer 2021.

- a. Proposal to carry out Risk Assessment as required.
- Get independent assessor to do new risk assessment. Proposed by Cllr P Lamb, seconded by Cllr R Cousen (Chairman), all in agreement.
- b. Proposal to implement deep cleaning schedule including the chairs.
- Contact company regarding deep cleaning of Hall. To be discussed further regarding the finance side of doing this. Proposed by Cllr P Lamb, seconded by Cllr R Cousen (Chairman), all in agreement.
- c. Proposal to undertake PAT testing on all electrical resources that require it.
- Proposed by Cllr P Lamb, seconded by Cllr R Cousen (Chairman), all in agreement.
- d. Proposal to employing a permanent cleaner on a regular basis.
- Agreed to defer action to later time.
- e. Proposal that all cleaning equipment is reviewed and replaced as required.
- Trevor and councilors to look in the store to check equipment is in good working order. To also make sure when cleaner is hired, that they are able us equipment with some competency.

29.3.2021/11 Proposal to consider the quotes received for painting all rooms except the main hall.

- a. Received one quote. Move to suspend standing order whilst quotation is carefully considered. Proposed by Cllr R Cousen (Chairman), seconded by Cllr K De Burle, all in agreement.
- b. Proposal to have the Hall surveyed. Proposed by Cllr R De Burle, seconded by Cllr M Sheldon, all in agreement.
- c. Proposal to decide colour scheme for each area.


Chairman

- New Office - Jasmine White (All walls)
- Meeting Room – Jade White (3 walls) and Nutmeg White (1 wall)
- All Toilets – Calico or Linen (All walls)
- Front Foyer including the varnish or stain of main front door. – Jasmine White (All walls)
Front door - light Oak Stain with Satin finish.

29.3.2021/12 Proposal to consider replacing chairs in the Parish Hall. (See emailed attachment).

- a. Move to wait until Hall has been deep cleaned. Proposed by Cllr R Cousen (Chairman), seconded by Cllr R De Burle, all in agreement.

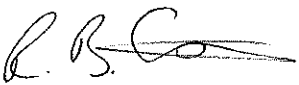
29.3.2021/13 proposal to consider our response to The Rural Market Town Group. (See emailed attachment)

- a. Move to reject. Proposed by Cllr R De Burle, seconded by Cllr M Sheldon, all in agreement.

Meeting ended at 20.17pm

Date of Next meeting

Thursday April 22nd at 6.30pm


Chairman