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Meeting of Asfordby Parish Council

16th March 2022 at 1900 hrs

Members: Cllrs P Lamb, K De Burle, J Whitehead, M Sheldon, R De Burle

MINUTE

- 1.3.2022 To Receive Apologies of Absence.
None
- 2.3.2022 Disclosure of Interests.
Councillor de Burle in any matter relating to Melton Borough Council
- 3.3.2022 Approval of Minutes .
Ordinary meeting minutes for Wednesday 22 February 2022
Minutes not available to cover next meeting
- 4.3.2022 Chairman's report.
The Stute Tuesday 1st March; A good level of turnout by local residents, a high level of support and interesting comments.

The Hall Thursday 10th 1400 to 1900: A low level of turnout by local residents, most expressing a high level of support once they understood that the Parish Council were not promoting the red shaded areas on the leaflet. Some very interesting comments.

I and Cllr J Whitehead attended on behalf of the Parish Council and the Girl Guides the licencing ceremony of the Rev Mark Carroll on Monday evening.
It was a pleasant gathering, and I had an opportunity after to discuss briefly with him the issues that had developed between the Parish Council and Church in relation specifically to poppy day gathering, and the long established recognition of the Parish hall as a memorial.
- 5.3.2022 Public Forum (maximum individual 5mins) (Standing order rule 2g)
To hear any questions or representations relating to tonight's agenda raised by members of the public.
No members of the public were present.

However: Speaking as a member of the public and a Councillor . Cllr K De Burle. Asked for leave to raise two important issues facing the community.

- a. Blocked drains on the Jelson development which could be contributing to flooding on Station Lane
- b. A broken and unsightly fence on the Flint drive Jelson estate backing onto the school playground..

She has requested that a letter be sent to Jelson's to advise them and request action to mitigate. The Chairman responded by agreeing that a letter could be composed and sent.

6.3.2022 The Horseshoes Public House

The Horseshoes Public House: Wording amended to clarify Parish Council position:

Proposal to support a Community Request "for the Parish Council" to apply on behalf of a community group for an Asset of Community Value order to be placed on the property, So that the community "group" may consider "raising the necessary funds to bring" it into community ownership when it ceases to trade.

Moved: Cllr de Burle R. - Seconded Cllr Sheldon - on a show of hands approved by all

7.3.2022 End of year accounts 2019 / 20

End of year accounts 2019 / 2020 :
Public rights dates amended from original to allow for bank holiday days;

2019/20 was a difficult year for Council because of the effect of the Government imposed COVID lockdown and consequent inability to properly conduct its normal end of year processes in March/April. Whilst the AGAR was subsequently " approved at a meeting of the Council on 29/04/2021 agenda 29.04.2021/19 Clerked by LARALC and properly delivered to external auditors PKF Littlejohn, there is no record to show that the process for public scrutiny of the accounts " publishing a notice public rights for the required 30 days" was carried out, and because of that the accounts can't be closed until that process has been completed.

Given that background I am proposing that we approve conducting that process retrospectively, and move that members approve the publication of the document headed Asfordby Parish Council notice of public rights and publication of unaudited annual governance & accountability return for the year ended 31st March 2020 (included with this document) for thirty working days (6 weeks) from Friday 18th March until close of business on Wednesday 4th May 2022"

Moved Cllr de Burle R. - Seconded Cllr Lamb - on a show of hands approved by all

8.3.2022 Lead Member Reports, Brief overview of activity 5 mins max.

- a. Parish Hall and Street Furniture – Councillors M Sheldon, P Lamb
Benches and fixings for central park have been ordered. Cost already approved.
Summerland's were being contacted to install.
The new access gate had been installed in the children's play area in Jubilee Park
- b. Cemeteries, Allotments, and Green spaces - Councillors K De Burle, M Sheldon.
Planning has been sought for Churchyard tree works – pending approval from MBC
Dates set for works for damaged trees in cemetery

- c. Finance, Resources inc Personnel and Governance – Councillors R De Burle, P Lamb
Nothing to report
- d. Communities and Recreation - Councillors J Whitehead, K De Burle K
Cllr Whitehead outlined cost commitment from allocated budget of PC's support to Parish for the Jubilee celebrations.

Cost for Marquee £460 inc Vat - (Insurance cover required)

Cost for Public Toilets £324 inc Vat

Bouncy Castle 'Feather Rose Designs Face Painting Leicester' no cost as charge is made per child

Additional Insurance costs for the marquee – pending quotation from insurer

Other associated costs - pending more info

All to be brought to Council for formal approval when finalised

- 9.3.2022 To Consider moving into closed session, as per the 1960 (Admission to meetings act) for the consideration of sensitive staffing matters.

As no members of the public present item 9 deferred

- 10.3.2022 No Subject:
To consider a job specification and salary change.

In relation to lone working

Job specification

Admin Support

Moved Cllr R de Burle - Seconded Cllr M Sheldon - on a show of hands approved by all

- 11.3.2022 Meeting Close 21.10 hrs

Please Note: It is intended that this meeting will take no longer than 2.0 hours.